

Lisbon Jazz Summer School

REGULATION FOR 2016



GENERALITIES

1. The **Lisbon Jazz Summer School (LJSS)** has the following main goals: to offer high-quality teaching to jazz students and musicians in Portugal; to provide the Jazz Summer Course participants the unequalled opportunities of benefiting from the teachings of some of the best jazz musicians in the world and experiencing a close and intensive contact with an internationally recognized jazz band/musician; to provide the Férias com Jazz participants the opportunity to initiate in this musical language; to contribute for a high-level education of jazz students and professionals and for the dynamics of national jazz and its international recognition; to be among the best jazz education events in Europe.
2. The LJSS is arranged in two scopes: formative and performative. The formative scope is composed by two courses: the Jazz Summer Course – *Methods, Process and Practice of Songwriting, Collaboration, Performance and Band-Leading*, directed to advanced students and professional musicians (>16 years old); and the Férias com Jazz, an introductory jazz course for music students with ages between 12 and 15 years. The performative scope is composed by the Jam Sessions, the Tillery Concert, the Jazz Summer Course Closing Concert, and the Férias com Jazz Closing Concert. Both Closing Concerts are performed by the LJSS participants.
3. The Lisbon Jazz Summer School is a co-production between Centro Cultural de Belém and Orelha Viva – Associação Cultural.
4. The LJSS artistic directors are Alexandra Ávila Trindade and João Godinho, co-founders of this event in 2008 and co-founders of Orelha Viva – Associação Cultural.
5. For this 6th edition of the Jazz Summer Course, the LJSS invited TILLERY, a collaborative project created by Rebecca Martin, Becca Stevens and Gretchen Parlato. As pedagogical directors of this advanced course, Tillery chose the following name for the course: *Methods, Process and Practice of Songwriting, Collaboration, Performance and Band-Leading*.
6. The Férias com Jazz has as pedagogical director the trumpet player Gonçalo Marques, and as teachers Ana Araújo (piano), Bruno Santos (guitar), Claus Nymark (trombone, Big Band), João

Guimarães (saxophone), Nelson Cascais (bass), Marcos Cavaleiro (drums), and François Choiselat (soundpainting).

7. The LJSS Artistic Direction reserves the right to replace any of the teachers at any time, if conditions outside of their control demand it. The applicants will be immediately notified by email of any changes to the group of teachers.
8. The official language of the Jazz Jazz Summer Course is English, and the official language of the Férias com Jazz is Portuguese.
9. All LJSS participants will be able to join the Jam Sessions. The Jam Session on the 19th will take place at the Hot Clube de Portugal (Praça da Alegria, 48), starting at 22h30. The other Jam Sessions will take place at CCB's "Sandwich-Bar", beginning at 22h00, from July 20 to 22. Here the participants will have the opportunity to play with each other and with the LJSS teachers/musicians. The Jam Sessions have free entrance and are open to the general audience.
10. The Tillery concert will take place at the Small Auditorium of the CCB on Thursday, July 21 at 21h00. The concert is open to the general audience and has paid entrance.
11. The Jazz Summer Course Closing Concert and the Férias com Jazz Closing Concert will take place at the Small Auditorium of the CCB: the first one performed by the participants of the Summer Course (Saturday, July 23 at 21h00), and the second performed by the participants of the Férias com Jazz (Sunday, July 24 at 18h00). The concerts are open to the general audience and have paid entrance.
12. When enrolling in the LJSS each participant is committing to attendance and punctuality in all activities of the course subscribed. The absence, justified or not, of a participant in (a) particular activity(ies) may lead to non participation in the Closing Concert of the respective course, if the Artistic/Pedagogical Direction decides so.

APPLICATIONS and ENROLLMENT

13. The participation in the LJSS is subject to an application and an enrollment. The application and the enrollment processes are similar both in the Jazz Summer Course and in the Férias com Jazz, and will occur in the same deadlines, as described below.

14. Applications should be submitted until June 5. After this date, applications will be still be welcome for instruments that are not yet filled in.
15. It is assumed that, when submitting the application, the applicant has complete knowledge of the LJSS Regulation for 2016 and accepts it entirely.
16. In order to complete his/her application, the applicant must deliver to the LJSS Artistic Direction a fully filled-in application form, along with the following elements (obligatory):
 - copy of the identity card (both sides) or passport of the applicant and copy of the identity card (both sides) or passport of the applicant's responsible if he/she is a minor;
 - motivation letter (under 150 words);
 - musical curriculum (under 300 words);
 - [obligatory to Férias com Jazz applicants]: a recording or demo of a musical performance of the applicant (in any musical style);
 - [obligatory to Jazz Summer Course applicants]: 2 recordings or demos of the applicant as performer and/or as a composer.

These elements can be sent by:

- [Preferably] Email to the address ljss.participants@gmail.com (identity card or passport in .jpg format, and audio in MP3 format, or video in MP4 format). It can also be sent via www.wetransfer.com
 - Postal mail, to the following address:
Lisbon Jazz Summer School
Centro Cultural de Belém
Praça do Império
1449-003 Lisboa
Portugal
17. The application form can be downloaded at <http://www.eng.lisbonjazzsummerschool.org> or asked to be sent by email (ljss.participants@gmail.com).
 18. The incorrect filling of the application form or the omission of any of the obligatory elements might result in the enrollment's annulment.
 19. The main goal of this selection process is to optimize the constitution of balanced group(s), considering the instruments played, and the participants' musical skills and artistic level.

20. The selection of the LJSS participants is of the responsibility of the Pedagogical Direction of each course, and will be based on the following documents and criteria:
 - a. application form;
 - b. motivation letter (under 150 words);
 - c. musical curriculum;
 - d. commercial records or demos of musical performances of the applicant (and scores of original compositions)
 - e. instrument the applicant enrolls in;
 - f. instrument level and mastering
 - g. musical skills;

21. If the LJSS Artistic Direction considers these elements insufficient to evaluate the applicant, he/she can be asked to audition in a date and place to be determined.

22. In this edition of the LJSS, the Jazz Summer Course will be open to musicians who would like to attend the course of *Composition for Jazz Ensemble* as Listeners. For updated information about the schedule of each sessions, about the price of the Listeners Pass and the price of Single Session tickets please refer to the following webpage:
<http://www.eng.lisbonjazzsummerschool.org/listeners.html>

23. Starting on June 6, the Artistic Direction of the LJSS will contact all applicants by email and/or by phone informing them whether they have or have not been selected to this year's edition of LJSS. If the applicant has been selected, he/she will be instructed by the Artistic Direction of the LJSS to proceed with his/her enrollment.

24. Enrollment is only allowed to applicants that have been contacted and selected to participate. Enrollment is not allowed to applicants that haven't been contacted yet, as well as to applicants that haven't been selected to participate. No applicant should proceed with their own enrollment, unless he/she was instructed by de LJSS Artistic Direction to do so.

25. Appeals regarding the process of selection are not accepted.

26. The selected applicants can enrol from June 6 to 30.

27. The enrollment in both LJSS courses is made with the full payment of the fee, and is only considered complete when the applicant receives a written confirmation of that payment from the Artistic Direction.

28. The Jazz Summer Course fee is 270,00 Euros, VAT included. This value includes the participant's lunch at the CCB facilities from July 18 to 23.
29. The Férias com Jazz fee is 240,00 Euros, VAT included. This value includes the participant's lunch at the CCB facilities from July 17 to 24.
30. The payment can be made by international bank transfer using the following data:
 - Bank ID in Portugal: 0035 – Caixa Geral de Depósitos S.A.
 - Branch: 0137 – Avenida da Liberdade – Lisboa
 - Account name: Orelha Viva Associacao Cultural
 - IBAN: PT50003501370000590283035
 - SWIFT/BIC: CGDIPTPL
31. Applicants should send the respective proof of transfer, indicating their name (first and last), by email to: ljss.participants@gmail.com
32. If the applicant chooses to pay through bank account transfer online, the following data should be inserted: LJSS - NAME AND SURNAME OF THE APPLICANT
33. The applicant who chooses to pay through bank account transfer online also has the obligation of sending the respective proof of transfer, as previous indications.
34. Enrolling in the Lisbon Jazz Summer School implies full acceptance of this Regulation.
35. In case of cancellation, charges are as follows:
 - refund of 100% of the fee if the enrollment is cancelled until June 17;
 - refund of 50% of the fee if the enrollment is cancelled until June 30;
 - no refund for cancellations after July 1.All cancellations must be made by email to ljss.participants@gmail.com

LOGISTICS

36. All the activities of the LJSS will take place at the Centro Cultural de Belém (CCB), except the Jam Session on the 19th of July.

37. The admission and accreditation of the LJSS participants will take place on the following moments and places:

- a. Férias com Jazz: July 17 at 10 am at the CCB Artists Entrance
- b. Jazz Summer Course with Tillery: July 18 at 10 am at the CCB Artists Entrance
(access to the Artists Entrance is made by the North ramp that is opposite to the Planetarium)

There, the participants will receive the following material:

- LJSS Identity Card (which always has to be worn inside the CCB facilities);
- 1 LJSS t-shirt;
- original receipts for the payment of the fee;
- course timetable;
- contacts of the LJSS team;

38. LJSS classes begin at 10h00 and finish at 18h00. All participants should leave the CCB building through the Artists Entrance and always present their LJSS Identity Card to the security guard. Minors are only allowed to leave the building with the person previously designated in the application form;

39. In case a minor is authorized by his/her parent/family member to leave the CCB building alone, a written authorization and declaration of responsibility must be added to the application form;

40. Every participant must bring his/her own instrument, except for the following:

- a. Pianists;
- b. Drummers (must bring their own sticks; can bring their own cymbals);

41. Guitar and bass players must bring their own cables (amps are provided);

42. Cello players should bring their "T".

OTHER

43. Every LJSS participant will be given a diploma signed by the pedagogical director of his/her course that certifies the participation in the LJSS. In what concerns the Jazz Summer Course participants, the diploma will only be granted to those who attended more than 50% of the classes;

44. During the LJSS a personal questionnaire will be delivered to the participants for them to evaluate their level of satisfaction. This questionnaire should be given back to the Artistic Direction;

45. For the promotion of this and other future editions of the LJSS, images and sound maybe recorded in any LJSS activity, by Orelha Viva, CCB team or by authorized press. None of the recordings will be used for commercial purposes;

46. Orelha Viva and CCB reserve the right to suspend the participation in the LJSS of any participant who reveals a behavior that prevents the good functioning of the LJSS and the work of any intervenient in this event;

47. Orelha Viva and CCB reserve the right to cancel the LJSS if conditions outside of their control demand it. Under these circumstances a full refund of the participants' fees will be made. Please note that Orelha Viva and the CCB cannot be held responsible for any costs or expenses incurred by the participants as a result of the cancellation.